

## Timetable for thesis defence from September to December 2025

The doctoral student does not have to provide an activity report, or meet with his/her individual monitoring committee. They must send the doctoral school (edsp2@u-bordeaux.fr), by the end of June at the latest, their thesis defence schedule and this signed form (unless the defence declaration is in progress with the defence date displayed or finalised in Adum).

As a reminder, the thesis defence declaration must be finalised in Adum (with validation from the thesis director) at least 8 weeks before the date of the defence (Adum is configured to block any declarations made after this deadline). The 4 weeks in August corresponding to the administrative closure of the university should not be included in the calculation. The manuscript must be submitted at the same time as the declaration (it may be an unfinished manuscript), followed by a second submission at least 6 weeks before the date of the defence. It is this last version that will be sent to the members of the jury. The pre-rapporteurs will have at least 4 weeks to write their report and send it to the Doctoral School College at least 2 weeks before the date of the defence.

To find out more about the administrative formalities for the examination: <https://doctorat.u-bordeaux.fr/en/during-phd/defending-your-thesis>

A tutorial for entering the declarations is available in the doctoral student's personal Adum space.

**Any defence postponed until 2026 will require a request for re-registration and an interview with the monitoring committee (CSI). In the event of uncertainty, doctoral students are strongly advised to schedule an interview with their monitoring committee in September, which may be cancelled or maintained.**

**To find out more about the new procedure, go to the Monitoring Committee section (select doctoral school SP2): <https://doctorat.u-bordeaux.fr/en/during-phd/thesis-committee>**

**Timetable for thesis defence (it is essential to set out the stages in a monthly timetable from July to the month of the defence):**

- Any work still to be completed (end of data collection, end of analyses, etc.) State of progress of thesis manuscript (number of chapters written, number of chapters to be written, proofreading of chapter(s) by thesis supervisor, finalisation of manuscript, proofreading by thesis supervisor, etc.).
- Provisional date of defence (and any indication of whether or not the jury has been constituted)
- If you are unsure whether you will be able to defend your thesis by the end of 2025, please give the reason(s) and the optional date of the interview agreed with the CSI in September.

**Any schedule that is insufficiently detailed will be rejected. To be attached on plain paper with this form.**

Doctoral student

I, the undersigned, Surname, First name,

Speciality of thesis:

☐ certify that the thesis will be defended no later than the end of December 2025 in accordance with the attached timetable.

☐ declare that I am committed to defending the thesis by the end of 2025, but that there are uncertainties and a possible postponement to 2026. I have communicated the reason(s) for the possible postponement in the timetable for the thesis defence. I will schedule an optional interview with the CSI in September.

**Signature :**

---

**Thesis director**

I, the undersigned, Surname, Forename,

☐ certify that the thesis will be defended no later than the end of December 2025 in accordance with the attached timetable.

☐ confirms a possible postponement to 2026, and the reason(s) for this postponement in the timetable submitted. An optional interview date with the CSI in September will be scheduled.

**Signature :**