EDSP2 reference framework for activities validated in training hours

EDSP2: Doctoral School of Society, Politics, Public Health

Doctoral students at the University of Bordeaux must complete a minimum of 100 hours of training during their doctoral program, choosing from the following options:

- Cross-disciplinary training courses offered by the Graduate Research School, listed in the Adum **Training courses list**;

- Disciplinary training courses offered by EDSP2, listed in the Adum **Training courses list**;

- Courses identified by the students themselves outside of those offered by the Graduate Research School and EDSP2, in consultation with their thesis supervisor (courses outside the institution): proof must be submitted in Adum **Add an external training module** for a request for validation of hours by EDSP2 (hours will be validated either in full or in part according to its reference framework).

Compulsory cross-disciplinary training (Adum **Training courses list** – Graduate Research School)
- MOOC Scientific Integrity in Research Professions (from the first year of the PhD, online registration on the FUN platform);
- MOOC Research Ethics (from the first year of the thesis, online registration on the FUN platform).
- University teaching Course A or Course B, for all doctoral students with additional teaching responsibilities;
- Preparation for the 'My thesis in 180 seconds' competition: for all doctoral students applying for the competition.

It is advisable to regularly update the Adum portfolio and enrol in training courses during the first two years of the PhD program.

Please note, in your Adum **Add an external training module**!

Non-eligible training courses (non-exhaustive list)
- Welcome days or university orientation days (laboratory, EDSP2, Graduate Research School, Department, etc.);
- Teaching activities;
- Degree courses obtained by doctoral students on contract (see Doctoral Contract): DU…

Training courses with a limit on validated hours (non-exhaustive list)
- All MOOC are limited to a maximum of 15 validated hours, even if the time required by the organiser is greater;
- Participation in a conference (regardless of duration): flat rate of 4 hours + 4 hours if presenting a paper
- Summer schools are limited to 30 hours.

Beneficiaries of adjusted training hours
- PhD students in joint supervision or CIFRE contract: minimum of 50 hours (including the 2 compulsory MOOC);
- Doctoral students with a disability doctoral contract. Doctoral students who are not identified by the ED may request an adjustment from the EDSP2 (edsp2@u-bordeaux.fr) by attaching their RQTH certificate. The two compulsory MOOC should be given priority wherever possible;
- The minimum adjustment of 50 hours, EDSP2 scheme, may be granted to doctoral students who are in employment and who are unable to complete the 100 hours: request the form from edsp2@u-bordeaux. Subject to proof of at least part-time employment. The two compulsory MOOC must be taken.

To help you find your way around Adum, screenshots are provided on pages 4 to 7.

Activities not listed in the tables below are validated in terms of hours worked, based on the assessment of the EDSP2.

Structures	Display	Activities	Hours validated	Validation in Adum
Adum **Add an external training module** Activities repaired by EDSP2	Generally Adum **Training courses list** for information purposes	Research department training courses: EcOR, CHANGES, etc.	Limited to 15 hours per training course	To be registered Adum **Add an external training module** and accompanied by a certificate of attendance (template available on the EDSP2 website)
	Training units website	Master 2 course units: contact the secretariats of the master's programs	Depending on the hourly volume of activity	
	Laboratories website	Research seminars		
		Representation on the Doctoral School's governing bodies and the University's Central Councils HCERES student expert, doctoral student observer Representation on laboratory councils	15-hour package	To be registered in Adum **Add an external training module** with a certificate
		Sponsorship for first-time entrants	4-hour package/activity/event with a maximum of 20 hours in total for all these activities	To be registered in Adum **Add an external training module**
		Contribution to the activities of associations SP2 doctoral students		
		Participation in Doctoral School Day		
		Written or oral communication during the SP2 Doctoral School Day		
		Publication of a scientific article		Register in Adum **Add an external training module** and submit the scientific article
		Written or oral communication/conference		To be registered in Adum **Add an external training module** and submit the organiser's acceptance
		Participation in a conference without presentation		To be registered in Adum **Add an external training module** with a certificate
		Participation in the organisation of a conference		To be registered in Adum **Add an external training module** with a certificate
		Winner of a scientific award		To be registered in Adum **Add an external training module** with a certificate
		Participation in scientific events such as Researchers' Night, Pint of Science, PubHD		To be registered in Adum **Add an external training module** with a certificate
		Others (to be submitted to the EDSP2)		To be registered in Adum **Add an external training module** with a certificate

Structures	Affichage	Activities	Hours validated	Validation des heures dans ADUM
Graduate Research School (transverse forms to doctors from 8 doctoral schools) **EDSP2** **EUR (graduate programs)**	Adum **Training courses** offered in 7 subject areas	1. Understanding the academic environment	Depending on the hourly volume of activity	Automatic validation après later Check the configuration and response time Satisfaction questionnaire
		2. Carrying out research activities (includes training in documentary survival kits for doctoral students provided by the documentation service)		
		COMPULSORY TRAINING in the 1st year: **MOOC Scientific Integrity in Research Professions** **MOOC Research Ethics**	Integrity 15 hours Ethics 12 hours	Badge of achievement to be submitted in 'Submit certificate of completion - Distance learning' (section that appears after validation of registration for one of the two MOOC)
		3. Communicating in a foreign language	Depending on the hourly volume of activity	Automatic validation after completing the training and answering the satisfaction questionnaire
		4. Developing interpersonal skills		
		5. Training to become a teacher ---------------- - **COMPULSORY TRAINING doctoral students benefiting from a doctoral contract:** **Teaching program**		
		6. Preparing for your future career		
		7. Societal and environmental issues		
Regional Training Unit for Scientific and Technical Information Training Unit for Scientific and Technical Information	Website URFIST or directement in the catalog Adum for information	Mastery of scientific and technical information and communication: scientific writing; collection, production and analysis of digital data, promotion of scientific work, etc.	Depending on the hourly volume of activity	To be registered in Adum **Add an external training module** with a certificate
Others than the University of Bordeaux, including abroad	Website of the laboratories	Research seminars	Limited to 15h per seminar	To be registered in Adum **Add an external training module** with a certificate
	Website	Collège de France Lectures Registration: https://form.jotform.com/collegedefrance/ecole-doctorale	Limited to 15h	To be registered in Adum **Add an external training module** with a certificate
	Platform FUN-MOOC or other	MOOC	Limited to 15h per MOOC	To be registered in Adum **Add an external training module** with a certificate
	Organiser's website	Training courses attended at a conference (workshops or short courses)	Limited to 15 hours per conference	To be registered in Adum **Add an external training module** with a certificate
		Summer school, thematic school	Limited to 30h per Summer school, thematic school	
		Language training	Limited to 30h	
		Certificate programmes (DU, DIU, etc.) only for doctoral students without dedicated thesis funding		
		Others (to be submitted to EDSP2)	At the discretion of the EDSP2	

Trainings section in Adum

Private space	My profile	Job offers	Useful sheets	Questions

Trainings

No option to change the minimum 100-hour display

143 heures réalisées / 100 heures requises
▸ Training courses list
▸ Training courses list RNCP Skills ⓘ
▸ Statement of the undergone training modules
▸ Training module
▸ Declaration of external training courses

Training courses list offered by EDSP2 (including Graduates programs) and by the Graduate Research School.

Registrations are managed in Adum, as is the validation of hours if the assessment questionnaire has been completed.

It also serves as an information hub, for example for the two compulsory MOOC, the URFIST training calendar, etc.

Training courses list	**Trainings courses offered for your Doctoral School ED SP2**
Training courses list RNCP skills block	**Communication and scientific diffusion**
Ongoing training courses	▸ [MNHN] - Microbiodiversité, entre écosystèmes, évolution et société
Add an external training module	**1 Knowing the academic environment**
My situation	▸ Séminaires TRAMES 'Covid et quartiers : regards d'enfants'
Procedure for skills self-assessment	▸ GP NEURO: PhD seminars 2025-2026 - part 2
	2 Carry out one'research activities

Transversal training courses offered by the college of the doctoral schools

1 Knowing the academic environment

▸ Épistémologie et histoire des sciences #5 : La technique

▸ Épistémologie et histoire des sciences #6 : L'internationalisme en sciences

▸ Épistémologie et histoire des sciences #7 : Les classifications des sciences

2 Carry out one'research activities

▸ Catalogue de formations de l'Urfist : données, intégrité, propriété intellectuelle...

Trainings courses list RNCP skills block (national register of professional skills): Trainings courses are listed per RNCP competencies to help you understand your portfolio.

Ongoing training courses: to find out the status of your registration request...

Before contacting the EDSP2, check who the 'contact' is by opening the training sheet:

Add an external training module = ADUM Off-catalogue: you must tick at least one skill from the 6 RNCP blocks + UB block and submit proof of enrolment, participation, or completion badge for MOOC (except for the 2 compulsory MOOC, see page 7), etc.

Skills self-assessment process

You can self-assess the skills you have acquired during the training courses you have taken, by skill set (skill sets from the RNCP Doctorate files): https://www.francecompetences.fr/recherche/rncp/40525/
RNCP: National Directory of Professional Certifications

Registration of achievement badges for the two compulsory MOOC: Scientific Integrity in Research Professions; Research Ethics

Trainings

107 heures réalisées / 100 heures requises

▸ Training courses list

▸ Training courses list RNCP Skills ⓘ

▸ Statement of the undergone training modules

▸ Training module

▸ Declaration of external training courses

▸ Completion certificate - Distance learning

If you are enrolled in one of the two compulsory MOOC, the sub-section 'Completion certificate – Distance learning' will be displayed.
If you have trouble viewing this sub-section, please contact formationdoctorat@u-bordeaux.fr

For other MOOC, badges of completion must be submitted in Adum **Declaration of external training courses/Add an external training module.**