

## EDSP2 reference framework for activities validated in training hours

### EDSP2: Doctoral School of Society, Politics, Public Health

Doctoral students at the University of Bordeaux must complete a minimum of 100 hours of training during their doctoral program, choosing from the following options:

- Cross-disciplinary training courses offered by the Graduate Research School, listed in the Adum **Training courses list**;
- Disciplinary training courses offered by EDSP2, listed in the Adum **Training courses list**;
- Courses identified by the students themselves outside of those offered by the Graduate Research School and EDSP2, in consultation with their thesis supervisor (courses outside the institution): proof must be submitted in Adum **Add an external training module** for a request for validation of hours by EDSP2 (hours will be validated either in full or in part according to its reference framework).

Compulsory cross-disciplinary training (Adum **Training courses list** – Graduate Research School)

- MOOC Scientific Integrity in Research Professions (from the first year of the PhD, online registration on the FUN platform);
- MOOC Research Ethics (from the first year of the thesis, online registration on the FUN platform).
- University teaching Course A or Course B, for all doctoral students with additional teaching responsibilities;
- Preparation for the 'My thesis in 180 seconds' competition: for all doctoral students applying for the competition.

It is advisable to regularly update the Adum portfolio and enrol in training courses during the first two years of the PhD program.

Please note, in your Adum **Add an external training module!**

Non-eligible training courses (non-exhaustive list)

- Welcome days or university orientation days (laboratory, EDSP2, Graduate Research School, Department, etc.);
- Teaching activities;
- Degree courses obtained by doctoral students on contract (see Doctoral Contract): DU...

Training courses with a limit on validated hours (non-exhaustive list)

- All MOOC are limited to a maximum of 15 validated hours, even if the time required by the organiser is greater;
- Participation in a conference (regardless of duration): flat rate of 4 hours + 4 hours if presenting a paper
- Summer schools are limited to 30 hours.

Beneficiaries of adjusted training hours

- PhD students in joint supervision or CIFRE contract: minimum of 50 hours (including the 2 compulsory MOOC);
- Doctoral students with a disability doctoral contract. Doctoral students who are not identified by the ED may request an adjustment from the EDSP2 (edsp2@u-bordeaux.fr) by attaching their RQTH certificate. The two compulsory MOOC should be given priority wherever possible;
- The minimum adjustment of 50 hours, EDSP2 scheme, may be granted to doctoral students who are in employment and who are unable to complete the 100 hours: request the form from edsp2@u-bordeaux. Subject to proof of at least part-time employment. The two compulsory MOOC must be taken.

To help you find your way around Adum, screenshots are provided on pages 4 to 7.

Activities not listed in the tables below are validated in terms of hours worked, based on the assessment of the EDSP2.

Structures	Display	Activities	Hours validated	Validation in Adum	
Adum Add an external training module  Activities repaired by EDSP2	Generally Adum Training courses list for information purposes	Research department training courses: EcOR, CHANGES, etc.	Limited to 15 hours per training course	To be registered in Adum Add an external training module and accompanied by a certificate of attendance (template available on the EDSP2 website)	
	Training units website	Master 2 course units: contact the secretariats of the master's programs	Depending on the hourly volume of activity		
	Laboratories website	Research seminars			
			Representation on the Doctoral School's governing bodies and the University's Central Councils HCERES student expert, doctoral student observer Representation on laboratory councils	15-hour package	To be registered in Adum Add an external training module with a certificate
			Sponsorship for first-time entrants		To be registered in Adum Add an external training module
			Contribution to the activities of associations SP2 doctoral students		
			Participation in Doctoral School Day		
			Written or oral communication during the SP2 Doctoral School Day	4-hour package/activity/event with a maximum of 20 hours in total for all these activities	To be registered in Adum Add an external training module and submit the scientific article To be registered in Adum Add an external training module and submit the organiser's acceptance To be registered in Adum Add an external training module with a certificate To be registered in Adum Add an external training module with a certificate To be registered in Adum Add an external training module with a certificate To be registered in Adum Add an external training module with a certificate To be registered in Adum Add an external training module with a certificate
			Publication of a scientific article		
			Written or oral communication/conference		
			Participation in a conference without presentation		
			Participation in the organisation of a conference		
			Winner of a scientific award		
			Participation in scientific events such as Researchers' Night, Pint of Science, PubHD		
Others (to be submitted to the EDSP2)					

Structures	Affichage	Activities	Hours validated	Validation des heures dans ADUM
Graduate Research School (transverse forms to doctors from 8 doctoral schools) EDSP2 EUR (graduate programs)	Adum Training courses offered in 7 subject areas	1. Understanding the academic environment	Depending on the hourly volume of activity	Automatic validation après later Check the configuration and response time Satisfaction questionnaire
		2. Carrying out research activities (includes training in documentary survival kits for doctoral students provided by the documentation service)		
		<b>COMPULSORY TRAINING in the 1st year: MOOC Scientific Integrity in Research Professions MOOC Research Ethics</b>	Integrity 15 hours Ethics 12 hours	Badge of achievement to be submitted in 'Submit certificate of completion - Distance learning' (section that appears after validation of registration for one of the two MOOC)
		3. Communicating in a foreign language	Depending on the hourly volume of activity	Automatic validation after completing the training and answering the satisfaction questionnaire
		4. Developing interpersonal skills		
		5. Training to become a teacher ----- <b>COMPULSORY TRAINING doctoral students benefiting from a doctoral contract: Teaching program</b>		
		6. Preparing for your future career		
7. Societal and environmental issues				
<b>Regional Training Unit for Scientific and Technical Information Training Unit for Scientific and Technical Information</b>	Website URFIST or directement in the catalog Adum for information	Mastery of scientific and technical information and communication: scientific writing; collection, production and analysis of digital data, promotion of scientific work, etc.	Depending on the hourly volume of activity	To be registered in Adum <b>Add an external training module</b> with a certificate
<b>Others than the University of Bordeaux, including abroad</b>	Website of the laboratories	Research seminars	Limited to 15h per seminar	To be registered in Adum <b>Add an external training module</b> with a certificate
	Website	Collège de France Lectures Registration: <a href="https://form.jotform.com/collegedefrance/cole-doctorale">https://form.jotform.com/collegedefrance/cole-doctorale</a>	Limited to 15h	To be registered in Adum <b>Add an external training module</b> with a certificate
	Platform FUN-MOOC or other	MOOC	Limited to 15h per MOOC	To be registered in Adum <b>Add an external training module</b> with a certificate
	Organiser's website	Training courses attended at a conference (workshops or short courses)	Limited to 15 hours per conference	To be registered in Adum <b>Add an external training module</b> with a certificate
		Summer school, thematic school	Limited to 30h per Summer school, thematic school	
		Language training	Limited to 30h	
Certificate programmes (DU, DIU, etc.) only for doctoral students without dedicated thesis funding		Limited to 30h		
Others (to be submitted to EDSP2)	At the discretion of the EDSP2			

## Trainings section in Adum

Private space My profile Job offers Useful sheets Questions

**Trainings**

143 heures réalisées / 100 heures requises

- ▶ Training courses list
- ▶ Training courses list RNCP Skills
- ▶ Statement of the undergone training modules
- ▶ Training module
- ▶ Declaration of external training courses

No option to change the minimum 100-hour display

**Training courses list** offered by EDSP2 (including Graduates programs) and by the Graduate Research School.

Registrations are managed in Adum, as is the validation of hours if the assessment questionnaire has been completed.

It also serves as an information hub, for example for the two compulsory MOOC, the URFIST training calendar, etc.

Training courses list

Training courses list RNCP skills block

Ongoing training courses

Add an external training module

My situation

Procedure for skills self-assessment

**Trainings courses offered for your Doctoral School ED SP2**

Communication and scientific diffusion

- ▶ [MNHN] - Microbiodiversité, entre écosystèmes, évolution et société

**1 Knowing the academic environment**

- ▶ Séminaires TRAMES 'Covid et quartiers : regards d'enfants'
- ▶ GP NEURO: PhD seminars 2025-2026 - part 2

**2 Carry out one's research activities**

### Transversal training courses offered by the college of the doctoral schools

#### 1 Knowing the academic environment

- ▶ Épistémologie et histoire des sciences #5 : La technique
- ▶ Épistémologie et histoire des sciences #6 : L'internationalisme en sciences
- ▶ Épistémologie et histoire des sciences #7 : Les classifications des sciences

#### 2 Carry out one's research activities

- ▶ Catalogue de formations de l'Urfist : données, intégrité, propriété intellectuelle...



Add an external training module = ADUM Off-catalogue: you must tick at least one skill from the 6 RNCP blocks + UB block and submit proof of enrolment, participation, or completion badge for MOOC (except for the 2 compulsory MOOC, see page 7), etc.

Training courses list

Training courses list RNCP skills block

Ongoing training courses

Add an external training module

My situation

Procedure for skills self-assessment

### External Training courses

To register your request, you will need to submit your proof of participation.  
You must enter the number of hours worked or the number of credits or both if applicable.

Title of the training \*

Category \*

Academic year \*

start date \*  end date: \*

University and City \*

Number of hours done \*  Set only whole numbers

Skills acquired at the end of the training course

Content/Program of the training

 **RNCP - Skills and abilities targeted by the diploma**

This training allows, within the framework of research and development, studies and prospective, to develop the following skill:  
[Decree of 22nd February 2019 defining the skills of doctorate holders and registering doctorates within the national directory](#)

**Block 1: Conceiving and elaborating a research and development procedure**

- Having scientific expertise, both general and specific, within a precise field of work and research
- Assessing the status and limits of knowledge within a specific field of activity, on a local, national and international scale
- Identifying and resolving complex and new problems involving several fields, by engaging the most advanced knowledge
- Identifying possibilities of conceptual breaks and conceiving innovation points within a professional sector
- Offering innovating contributions within high-level exchanges and in international contexts
- Constantly adapting to research and innovation constraints within a professional sector

**Block 2: Setting up a research and development, study and prospects, procedure**

- Using research methods and tools in relation with innovations
- Using the principles, tools and procedures for evaluating the costs and funding of an innovation or R&D
- Guaranteeing the validity of works, and their deontology, by using adapted control methods
- Manage the temporal constraints of research, innovation, or R&D activities
- Using engagement, risk management, and autonomy factors necessary to finalizing an innovation, research or R&D project

**Block 3: Promoting and transferring the results of a R&D, study and prospects, procedure**

- Engaging in transfer issues with the goal of exploiting or promoting results or products within economic or social sectors
- Respecting the rules of intellectual or industrial property
- Respecting the principles of deontology and ethics in relation to the integrity of research and potential impacts
- Using all the dispositions for publication on the international level allowing to promote new knowledge and skills
- Engaging in "open data" communication techniques to promote procedures and results

**Block 4: Scientific and technological vigil on an international scale**

- Obtaining, synthesizing and analysing data, avant-garde scientific and technological information on an international scale
- Possessing understanding, necessary distance and a critical outlook on all the available high-end information
- Overcoming the barriers of available data and knowledge by using different fields of knowledge and professional sectors
- Developing webs of scientific and professional cooperation on an international level
- Possessing the necessary curiosity, adaptability and opening for acquiring and maintaining a high level of general knowledge

## Skills self-assessment process

You can self-assess the skills you have acquired during the training courses you have taken, by skill set (skill sets from the RNCP Doctorate files): <https://www.francecompetences.fr/recherche/rncp/40525/>

RNCP: National Directory of Professional Certifications

## Registration of achievement badges for the two compulsory MOOC: Scientific Integrity in Research Professions; Research Ethics

### Trainings



107 heures réalisées / 100 heures requises

- ▶ [Training courses list](#)
- ▶ [Training courses list RNCP Skills](#) ⓘ
- ▶ [Statement of the undergone training modules](#)
- ▶ [Training module](#)
- ▶ [Declaration of external training courses](#)
- ▶ [Completion certificate - Distance learning](#)

If you are enrolled in one of the two compulsory MOOC, the sub-section 'Completion certificate – Distance learning' will be displayed.  
If you have trouble viewing this sub-section, please contact [formationdoctorat@u-bordeaux.fr](mailto:formationdoctorat@u-bordeaux.fr)

For other MOOC, badges of completion must be submitted in Adum **Declaration of external training courses/Add an external training module**.